



Dean, College of Agriculture,
Navsari Agricultural University,
Bharuch- 392 012, Gujarat

Tender Document

For

Enhancement of Education Facilities-2 at College of Agriculture
Bharuch

(NAU/COAB/FACILITIES-2/2017-18)

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Chapter 1: Tender Notice - NAU/COAB/FACILITIES-2/2017-18

Enhancement of Education Facilities-2 at College of Agriculture Bharuch

(NAU/COAB/FACILITIES-2/2017-18)

Bids from supplier are invited for the Supply and Installation of Enhancement of Education Facilities-2 at College of Agriculture, Bharuch, Navsari Agricultural University. The list of items, terms & conditions are described in tender document which is available in www.nau.in website and tender should be submitted through www.nprocure.com.

Tender Fee	Rs. 1500
Tender available for downloading and submission	25/01/2018 to 16/02/2018 up to 18:00 Hrs.
Last date of online submission at nprocure.com	16/02/2018 up to 18:00 Hrs.
Last date for submission of tender fee, EMD and other documents	17/02/2018 up to 17:00 Hrs.
Earnest Money Deposit (EMD)	Rs. 30000
Tender documents available on website	www.nau.in
Bid Validity	1 year

Dean, COAB, NAU

Chapter 2: Company Details

1	Name of the Party/Company	
2	Registration Number	
3	Address of the Party/Company (Enclose the authentic document for address proof like electricity bill, telephone bill, corporation tax etc.)	
4	Phone Number Fax Number Mobile Number Working email address	
5	PAN Card Number (Please attach the photocopy)	
6	GST Number	

Date : _____

Signature of bidder
(With Stamp, Name & Designation)

Chapter 3: Guidelines (Terms & conditions)

1.	Amendment of tender document	
	1.1	The parties are expected to examine all instructions, forms, terms and requirements in the tender document. Failure to furnish all information required by the-tender document or submission of a bid not substantially responsive to the-tender document in every respect will be at the party's risk and may result in the rejection of the bid.
	1.2	At any time prior to the last date purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective party, modify the tender document by an amendment.
	1.3	The amendment will be notified through website (www.nau.in), so all the bidders are requested to frequently visit the Navsari Agricultural University website.
	1.4	Each Supplier shall submit only one (1) Bid for each of the item, in response to this Procurement Document (PO).Any Supplier who submits more than one Bid for the item will be disqualified. The Bidder shall not transfer the PO document to another interested party.
2.	Selection of Bidders	
	2.1	Each party has to quote for all the items compulsorily, otherwise quotation of that party will be disqualified. Total amount of all the items per unit rate will be considered to judge the L1 party.
	2.2	Selection of bidders will be done on the basis of the overall grand total obtained for the whole tender. Bidders have to bid strictly in the given format in tender document.
3.	Warranty	
	3.1	The parties should warrants that the Goods supplied under this tender are new, unused, of the most recent or current models and those they incorporate all recent improvements in design and materials unless provided otherwise in the tender. This warranty shall remain valid for a period of a minimum 1 year (Enhancement of Education Facilities at College of Agriculture Bharuch) after the Goods or any portion thereof as the case may be, have been delivered, commissioned and accepted at the final destination.
	3.2	If the Supplier, having been notified, fails to remedy the defect(s) within the stipulated period of working 5 days, the Purchaser may proceed to take such remedial action as may be necessary, at the party's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.
4	Taxes and Other Charges	
	4.1	The successful party shall be entirely responsible for all taxes, duties, license fees, demurrage charges etc., in respect of this contract and provisions of Income tax Act regarding deduction of tax at source shall apply.
	4.2	Travel expenditures of man power for installation and maintenance during warranty period will not given by Navsari Agricultural University.

5	Terms of Payment	
	5.1	The Bidder should specifically note that no advance payment will be made.
	5.2	The payment of all charges shall be made after satisfactory installations.
6	Rights	
	6.1	Right is reserved to accept or reject any or all tender without assigning any reasons thereof.
	6.2	This is subject to the jurisdiction of the competent court of Bharuch only.
7	Purchase / Purchase Quantity	
	7.1	As purchaser is government organization, the purchase process / purchase quantity is depending upon grant availability, in case of grant issues either whole purchase process or some quantity
8	Supply, Service and Support	
	8.1	<p>These purchase items are inquired from various units of Navsari Agricultural University (NAU), hence supplier has to abide followings.</p> <ul style="list-style-type: none"> ○ Purchase order can be given by different units of NAU, and similarly payment will be made by respective units. ○ Supplier has to supply items at Bharuch center of NAU. If demanded Supplier has to supply items at any locations of NAU with same tender conditions. ○ Supplier is abided to provide service and support of items at Bharuch center of NAU and at any location of NAU without extra charges.
	8.2	This office invited unit rate of each item.
9	Sealing and Marking of Bid for submission of Physical Tender documents and sample	
	9.1	<p>The outer envelope must be super scribed with the following information</p> <p>(a) Name and Address of Supplier</p> <p>(b) Name of work Tender.</p>
	9.2	If the envelope is not sealed and marked as instructed above, Authority assumes no responsibility for the misplacement or premature opening of the contents of the Bid submitted and such Bid may be rejected.
10	Drawings	
	10.1	The bidder will submit drawings of the proposed works along with the bid. Successful bidder will be

I/we have gone through all the terms & condition specified above for participation under tender "Enhancement of Education Facilities-2 at College of Agriculture Bharuch" and agreeing with all above terms & conditions.

Signature of bidder
(With Stamp, Name & Designation)

Chapter 4: Item Specification & Details

Sr. NO.	Name of work	Qty	Unit
1	<p>Providing and fixing exposed grid ceiling with cement fiber Hicem designer board:- Exposed grid ceiling system should be comprises of 0.4 mm thick pre-coated steel L-shaped angle of size 24 x 24 mm, fixed to the brick wall/partition at the perimeter of the ceiling by nylon sleeves and wood screws at 450 mm centers. Main "T" with pre-coated steel at the bottom, and 'H' notches at 300 mm centers, interlocking notches at both ends, of size 24 x 38 x 3600 mm is suspended from the soffit at 1200 mm centers with the help of metal rowel plug, soffit cleat and a level clip with 4 mm dia. G.I. wire. Cross "T" of size 24 x 38 x 1200 mm with bottom pre-coated steel and 'H' notch in the centre and interlocking notches at both the ends, is to be inserted fixed to the Main "T" at 600 mm centers to form a grid of 600x1200 mm. Another cross 'T' of size 24 x 38 x 600 mm with interlocking notches at both ends is inserted fixed to the centre notch of above cross 'T' to form a grid of size 600 x 600 mm. Above style grid system and cement fiber designer Boards with smooth finished paint cut to size 595 x 1195 or 595 x 595 mm are then laid on to the grid accordingly. All work should be carried out and good shape and manner & in true line & level, & as directed by engineer in charge.</p>	900.00	SMT
2	<p>Providing and fixing color anodized aluminum section partition:- For providing and fixing partly paneled and partly glazed aluminum section partition the aluminum section should be BANCO/NATIONAL /HINDALCO or equivalent brand color anodized. For bottom, top and side section should be single partition member section having thickness of 2 mm and size 63.30 X 38.00 WT 1.08 TO 1.12KG/M For all internal vertical and horizontal member should be double partition member having thickness of 2 mm and size 63.50 X 38.1 X 2MM WT 1.13KG TO 1.08 KG/M). The glazing clip should be used for fixing glass or panel should be 0.55 mm thick and size 19 X 17.20 X 0.55MM WT 0.12 KG/MT with jumbo EPDM rubber. For infill 5MM thick clear or colored glass should of SAIN GOBBAN OR MODIGAURD and 3MM thick aluminum composite panel OF FLEXI BOND OR ALEX Or equivalent brand. Whether proof silicon sealant should be used to seal peripheral gap. Entire work will be furnished in good shape and design as directed by Engineer in charge.</p>	70.00	SMT
3	<p>Providing and fixing cement sandwich panel partition:- The panel should be of 50 mm thick cement sandwich panels having unique tongue and groove joining system and made out from two fiber-reinforced cement sheets enclosing a light weight core composed of Portland cement, binders and mixture salacious and micaceous materials aggregates. G.I."C" chenal having dimension 22mm x 51 mm x 35 mm x 1.2 mm thick Should be fixed to plinth/floor and roof using 100 mm x 8 mm screw with PVC wall plug reinforcement having dimension 125 mm x 10 mm as per floor plan .The average distance of screw used for floor and top chenal should be 0.30 mt minimum. The required height panel will be placed in floor mounted chenal. For shape partition at corner of two panel 4 mm thick 75 mm x 75 mm x 75 mm inner and 4 mm thick 75 mm x 75 mm x 125 mm outer corner should be placed at top and bottom using 75 mm x 10 mm nut bolt with washer. The top of panels should be covered with "C" chenal. The chenal and panel should be fixed</p>	120	SMT

	<p>using self tapping screw having size of 25mm x 8mm.Required C" chenal for pillars covered or side wall or top should be used with required size screw and fastener. During panel installation all window, door and ventilation should be considered and all opening panel edge should be covered with G.I."C" chenal and 60 mm x 25 mm or required size seasoned teak wood batten Patti. As and where required 5 mm thick plain glass window should be provided. If pillar required it should be of 75 mm x 75 mm M.S. square pipe with 200 mm x 200 mm x 5 mm base plate .The pillar with base plate should be rested on floor using 100mm x 15 mm self expanding nut bolt. After installation of panel all gap between two panels should be fill up with acrylic putty and the partition should painted with exterior grade whether protective paint at exterior side and at inner side distemper type paint with standard paint application system.</p>		
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Chapter 5: Tender Fee, EMD and Submission Address

Tender Fee: Bidder has to submit non refundable Tender Fee Rs. 1500 in the form of Bank Draft in favor of “**ASSOCIATE PROFESSOR, COLLEGE OF AGRICULTURE, BHARUCH**”, payable at Bharuch.

Earnest Money Deposit: Tender shall be accompanied by an earnest money, without which tenders will not be considered. The EMD amount Rs. 30,000 should be deposited in the form of Bank Draft in favor of “**ASSOCIATE PROFESSOR, COLLEGE OF AGRICULTURE, BHARUCH**” payable at Bharuch. EMD would be applicable as below.

Refund of Earnest Money: The earnest money of unsuccessful Bidder will be refunded. The earnest money of successful Bidder will be converted as security deposit and the same would be refunded after warranty period.

Forfeiture of Earnest Money: The earnest money will be forfeited in the following cases:

When Bidder withdraws or modifies the offer after opening of tender but before acceptance of tender.

When Bidder does not execute the agreement if any, prescribed within the specified time.

Security Deposit: Successful bidder shall deposit security/performance guarantee money (5% of purchase/work order)

Forfeiture of Security Deposit: The Security Deposit will be forfeited if supplier (Successful bidder) violate tender rules (Terms & Conditions).

Tender Fee, EMD and Tender Submission Address:

Dean,
College of Agriculture,
Navsari Agricultural University,
Bharuch– 392 012 (Gujarat)

Important: The tender document must be superscribed with title " Tender Document For Enhancement of Education Facilities-2 at College of Agriculture Bharuch (NAU/COAB/FACILITIES-2/2017-18)".

Chapter 6: Checklist

Sr. No.	Document / Certificate	Attached Yes /No	Page No. on
1	Tender Fee: Demand draft of Rs. 1500/- (Non-Refundable)		
2	EMD : Demand draft of Rs. 30000/- (Refundable)		
3	Company details (only in tender format given)		
4	Authentic document for address proof like electricity bill, telephone bill, corporation tax etc.		
5	Valid Registration Certificate of bidders firm. (Shop Act Registration/ Partnership deed /Memorandum of article/Registration of firm / Small Scale Industry Registration only).		
6	Three years of Income tax return (2014-15, 2015-16 and 2016-17 as per Financial Year) along with all taxation documents described in company detail page.		
7	Original affidavit from the bidder that business entity is not black listed (notarized on Rs. 100 stamp paper).		
8	Terms and conditions duly signed on each page.		
9	G.S.T Certificate must be submitted.		

Note: All the above documents are mandatory; missing of any is subjected to rejection for the tender.

DECLARATION

I/We solemnly declare that we have attached all the documents mentioned here above and mentioned in the tender. It is verified that all the certificates / permissions/ documents are valid and current as on date and have not been withdrawn / cancelled by the issuing authority.

I/We further undertake to produce on demand the original certificate / permission / document for verification at any stage during the processing of the tender.

I/We also understand that non-compliance of any documents will be treated as non-respective tender and we will lose our claim to participate in the Tender Enquiry automatically and our tender will be liable to reject

Name of the Firm:

Signature of bidder
(With Stamp, Name & Designation)